

# CONSTITUTION AND BY-LAWS

## CONSTITUTION

### **Article I - NAME**

The name of this organization shall be the "Watertown Soccer Club," and will be referred to as the WSC in this Constitution and By-Laws.

### **Article II - PURPOSE AND TERRITORY**

The WSC is a non-profit organization. The purpose of this organization is to promote youth soccer in Watertown and in the surrounding area. Said organization is organized exclusively for charitable, religious, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future tax code.

The objectives of the organization are:

- to promote fair play among players, coaches, parents, and spectators while emphasizing that the game is for the kids;
- to promote affordable, accessible recreational and competitive youth soccer programs;
- to train and to develop coaches who emphasize enjoyment for the players;
- to work in partnership with our communities and schools to provide safe facilities and enjoyable programs for our youth;
- to encourage soccer support and active participation of adults through WSC membership and through booster organizations.

### **Article III -AFFILIATION**

The WSC is an affiliated member of the Madison Area Youth Soccer Association, the Wisconsin Youth Soccer Association, the United States Youth Soccer Association, the United States Soccer Federation, and FIFA.

### **Article IV - HEADQUARTERS**

Correspondence can be addressed to the Watertown Soccer Club, 1660 South Church Street #215, Watertown WI 53094.

### **Article V - OFFICIAL GOVERNING BODIES OF THE WSC**

SECTION A. These are the official, recognized governing bodies of the WSC:

- (1) The voting membership of the WSC at its annual meeting.
- (2) The Board of Directors at its regular monthly meetings.

### **Article VI - MEMBERSHIP IN THE WSC**

SECTION A. Eligibility: One is eligible for membership in this organization:

- (a) by desiring membership:
- (b) by being a parent or guardian of a registered player.
- (c) by being a WSC Coach

In any case, the person must provide name, address, and other necessary information as designated by the Board of Directors.

SECTION B. Classes: There are two classes of membership in this organization  
--- voting and non-voting. Voting members must be at least 18 years of age.

## **Article VII - OFFICERS OF THE WSC**

The elected officers of this Club shall be the President, Vice-President, Secretary, Treasurer, Concessions Coordinator, Community Outreach Coordinator, Registrar, Director of Coaching and Bilingual Liaison. The officers of the organization shall be the Board of Directors.

## **Article VIII - DUTIES OF THE BOARD OF DIRECTORS**

At its regular monthly meetings, the duties of the Board of Directors are (1) to facilitate the administration of the club; (2) oversee the formation of teams and the selection of coaches; (3) oversee the training and development of coaches, referees, and volunteers; (4) to coordinate programs and activities with other soccer organizations on behalf of the youth of Watertown and the surrounding areas.

## **Article IX - AMENDMENTS**

This Constitution and By-Laws may be amended by a simple majority of the membership at the WSC Annual Meeting.

## **Article X - DISSOLUTION**

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by a court of competent jurisdiction in the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

# **BY-LAWS**

## **ARTICLE I - RULES OF ORDER**

All meetings of this organization shall be conducted in accordance with customary parliamentary procedure.

## **ARTICLE II - ELECTIONS**

### **SECTION A. Election and Term of Office**

Officers shall be elected at the annual meeting. They shall serve a two-year term. The WSC year runs from July meeting date to July meeting date.

Beginning in June 2015 the following rotation will begin, and the officers will be

elected to a two-year term in increments listed below.

### **Odd Years**

President

At Large 1

Community Outreach Coordinator

Registrar

Treasurer

### **Even Years**

Vice President

Secretary

Director of Coaching

At Large 2

Bilingual Liasson

### **SECTION B. Vacancies**

The position of any officer shall be declared vacant after three consecutive absences, or six meetings missed in a board year of the monthly meetings of the Board of Directors. Any vacancy in any office shall be filled by appointment from the membership for the unexpired portion of the term by the remaining members of the Board of Directors. Vacancies by resignation shall be filled in the same manner.

## **ARTICLE IV- MEETINGS OF WSC**

### **SECTION A: Meeting of General Membership**

1. Annual Meeting: The annual meeting of general membership shall be held in the month of July at the regular meeting of the Board of the Directors each year at a place designated by the Board of Directors.
2. Special Meetings: Special meetings of the members of this organization may be called by the Board of Directors or by petition of no less than 5 % of the member in a petition signed, dated, and delivered to the President of the organization. Such petition shall describe the purpose of the meeting and the agenda shall deal only with that purpose.
3. Voting: Each member shall be entitled to one vote and no more. At the Annual Meeting, all questions shall be decided by a vote of a majority of the members present, except as otherwise provided by the constitution and by-laws. There shall be no voting by proxy.
4. Notice: Notice of the times, place, and purpose of the annual meetings of members shall be given at least 30 days in advanced thereof, in writing.

### **SECTION B: Meeting of the Board of Directors**

1. Regular monthly meetings: The Board of Directors shall meet each month at a time and place designated by the Board of Directors. All meetings shall be considered an open meeting; the general membership may attend and participate in the discussion.

2. Special meetings: The Board of Directors will hold special meetings to discuss cases of misconduct by a member of the club. The meeting will be closed to the general membership.

3. Voting: Each officer shall be entitled to one vote and no more, the President will only cast a vote in instances of a tie. Only officers are allowed to cast votes at the regular meeting of the Board of Directors. At all meetings of the Board, all questions shall be decided by a vote of a majority of the officers present, except as otherwise provided by the constitution and by-laws. Business that is time sensitive may be voted on via email. There shall be no voting by proxy.

4. Notice of Regular monthly meetings: Notice of the time, place and purpose of the meetings of the Board of Directors shall be given at least 5 days in advanced to the general public by means designated by the Board of Directors including use of newspapers, web pages, and e- mail.

## **ARTICLE V - THE QUORUM AND CALL TO ORDER**

### **SECTION A. Quorum of the Annual Meeting**

A quorum shall be the general members and Board Members attending the

meeting. SECTION B. The Quorum for the meetings of the Board of Directors

A quorum for the Board of Directors shall be a simple majority. The determination of a quorum shall take place during Call to Order.

## **ARTICLE VI - ORDER OF BUSINESS**

The order of business at the annual meeting of the members, and so far, as possible at all other meetings of the members, shall be essentially as follows:

- (a) Call to order
- (b) Acceptance of the minutes
- (c) Reports of officers and committees
- (d) Election of Directors
- (e) Unfinished business
- (f) New business
- (g) Adjournment

## **ARTICLE VII - AMENDMENTS**

Amendments to this Constitution and By-Laws must be made in writing and be received by the Secretary and distributed to the Board Members 20 days before the Annual Meeting.

## **ARTICLE VIII - UNSPECIFIED MATTERS**

This club is fully empowered to decide all matters not specifically provided for in the Constitution, By- Laws, and Rules and Regulations of this club as it may deem advisable for the management, administration and regulation of the business and affairs of the organization.

Revised  
May,2007  
January, 2011  
June, 2013  
June, 2015  
July, 2016  
July, 2017  
July, 2018  
July, 2019  
July, 2020  
July 2021  
July 2022  
July 2023